

Government of West Bengal
Office of the Child Development Project Officer
Bally Jagacha ICDS Project, Howrah

Vill: Sattanaryan tala, P.O.-Samabaypally, P.S.-Nischinda, Howrah-711205
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Memo. No. 47 /ICDS/BJ

Dated: 06.08.2019

QUOTATION NOTICE

(for Storing Agency)

The Sealed Quotations are hereby invited from the bonafide Contractors / Agents / Co-operative Societies / Self Help Groups / Govt. Organizations / Individuals for the work of the **Storing Agency** of the SNP related food-stuffs & materials like 1) Boiled Rice, 2) Musur Dal, 3) Iodised Salt, 4) Mustard Oil, 5) Nutrimix, 6) Chhattu, 7) Poustik Powder, 8) Other SNP related food-stuffs, 9) AWC related Basic Equipments , Furniture, Utensils Medicine Kits & 10. Other Pre-School materials or as it will be directed by the Project Authority time to time for total **228** numbers of AWCs under the Bally Jagacha. ICDS Project, Howrah subject to the following basic conditions:

- 1) Godown must be well ventilated, with concrete floor, well plastered brick wall, leak proof roof top & with an area of 600 Square feet; located within the project area and of course in the High land, well connected with High Road & sufficient front space for loading & unloading of materials as well as Food Stuff.
- 2) The Godown must be insured against fire, theft and natural calamity. Fire extinguishing arrangement should be there. The storing agent will be responsible to prevent any shortage/ damage due to theft, pilferage or fire, any shortfall in stock arising out of these will be recovered by this office from the storing agent.
- 3) The Storing Agent will have to maintain Stock Register of Food Stuff & other ICDS materials received & issued which will be regularly inspected by the undersigned or any of his/ her respectively.
- 4) Storing Agent will have to provide arrangements for inspection by officials in godown during working hours of the office.
- 5) The godown should not be contiguous to any Chemicals/ Poisonous articles production/ processing centre/ store.
- 6) Good dunnage arrangements and stacking must be maintained by the Storing Agent.
- 7) A board should be hanged on the wall of the godown displaying opening and closing stock position.
- 8) The intending Bidders will have to submit the following documents along with the quotation:
 - i) Valid and up-to-date **PAN No.** / TAN No. (if applicable) (self-attested Photo Copy),
 - ii) Valid and up-to-date **GSTIN No.** (self-attested Photo Copy),
 - iii) Valid and up-to-date **Aadhaar No.** (self-attested Photo Copy)
 - iv) Valid and up-to-date **Trade License** (self-attested Photo Copy)
 - v) Up to date **Income Tax Clearance Certificate** (Self-attested Photo Copy)
 - vi) Up to date **P. Tax Clearance Certificate** (Self-attested Photo Copy)
 - vii) **Credential Certificate (Original)** for working as a Storing Agent for the last 3 (three) years,
 - viii) A sketch map of godown mentioning detail address with Dag no, Khatian No, J.L. no & Mouza , along with photo copy of land records, khajna Rasid (current month) and rent certificate if hired along with consent letter of real owner.

The envelope containing all the papers should be super scribed: **QUOTATION FOR STORING AGENCY OF BALLY JAGACHA . ICDS PROJECT, HOWRAH**, and the Memo No. of this Notice must be written there. The rates should be quoted in their own letter head pad, as lump sum total per month in both figures & words, and, if corrected, the correction should be authenticated by the authorized signatory under his dated initial and seal. Payment will be made as per availability of fund through ECS in respective Bank Account on submission of Bill.

The "Quotation Form" along with the 'Terms & Conditions' will be available at the Office of the Child Development Project Officer, Bally Jagacha ICDS Project, Howrah from **07.08.19 to 22.08.2019** (except Govt. Holidays, Saturdays & Sundays) **between 12 noon to 2 pm** on submission all necessary valid documents along with the up-to-date clearance of I.T. and **Credential Certificate** regarding related works. The Sealed Quotations may be dropped into the Sealed Quotation Box kept at the office of the Child Development Project Officer, Bally Jagacha ICDS Project, Howrah on any working days from **07.08.2019** during duty hours. The last date & time of submission of the Quotation is up to sharp **3.00 pm** on **22.08, 2019**. Quotations will be opened on **22.08, 2019** at **3.30 pm** in the Office Chamber of the Child Development Project Officer, BALLY JAGACHA ICDS Project, Howrah




Memo. No. 47 /1(30) /ICDS/BJ

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Copy forwarded for kind information and wide publication to:

1. The District Informatics Officer, Howrah, with request to kindly upload this Quotation Notice in the official website of Howrah District.
2. The District Programme Officer (ICDS), Howrah.
3. The District Social Welfare Officer, Howrah.
4. The Sabhapati, Bally Jagacha Panchayet Samity, Howrah.
5. The Block Development Officer, Bally Jagacha, Howrah.
6. The Block Medical Officer of Health, Jagadishpur BPHC, Howrah.
7. The Block Livestock Development Officer, Bally Jagacha, Howrah.
8. The Assistant Director of Agriculture, Bally Jagacha, Howrah,
9. The Block Land & Land Reform Officer, Bally, Howrah.
10. The Sub-Inspector of Schools, -West Circle, Howrah.
11. The Sub-Inspector of Schools, Bally Circle, Howrah.
12. The Officer-in-Charge, Nischinda Police Station, Howrah.
13. The Post-Master, Samabaypally Post-Office, Howrah.
- 14.-21. The Child Development Project Officer, Domjure / Panchla / Jagat Ballavpur / Sankrail / Bally (Urban) /Howrah North / Howrah Central / Shibpur / ICDS Project, Hooghly.
- 22-29. The Pradhan (All), Durgapur-I/ Durgapur-II/ Bally/ Nischinda/ Sapuipara/ Chakpara/ Chamrail/ Jagadishpur
30. The Office Notice Board.



Child Development Project Officer
Bally Jagacha ICDS Project, Howrah